

# *Puncknowle & Swyre Parish Council*

*Situated in the Bride Valley, on the Dorset Coast*

**Chairman: -  
Councillor Mr G. Fry**

**Clerk: Mrs Carolyn Buckland, West Mill Farm,  
Puncknowle, Dorchester, Dorset.DT2 9BU**

**☎ (01308) 897726**

**Email: [puncknowle@dorset-aptc.gov.uk](mailto:puncknowle@dorset-aptc.gov.uk)**

---

25<sup>th</sup> April 2016

Dear Councillor,

## **ANNUAL MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL**

I am writing to inform you that the Annual Meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 3<sup>rd</sup> May 2016 commencing at 7.30 p.m. in the Village Hall, Puncknowle.

The agenda for the meeting is set out below.

Yours faithfully,

Carolyn Buckland  
Parish Clerk

## **AGENDA**

- 1. ELECTION OF CHAIRMAN**
- 2. DECLARATION OF ACCEPTANCE OF OFFICE (CHAIRMAN)**
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATIONS OF INTEREST**
- 5. ELECTION OF VICE CHAIRMAN**
- 6. APPOINTMENTS TO COMMITTEES & OUTSIDE BODIES**

The Parish Council traditionally appoints representatives to serve on a number of local organisations at this time of the year. The outside bodies are as follows: -

- Playing Fields Committee (4)
- Western Area Transport Action Group
- Volunteer Footpath Officers
- Internal Auditor
- Tree Warden
- Emergency Planning Volunteer Officer
- Western Area Group of DAPTC
- Bridport Local Area Partnership
- Allotments Committee (4)
- Village Hall Management Committee
- HomeWatch (2)
- Website Development Group