

# *Puncknowle & Swyre Parish Council*

*Situated in the Bride Valley, on the Dorset Coast*

**Chairman: -  
Councillor Mr G. Fry**

**Clerk: Mrs Carolyn Buckland**, West Mill Farm,  
Puncknowle, Dorchester, Dorset.DT2 9BU  
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25<sup>th</sup> September 2017

Dear Councillor,

## **NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL**

I am writing to inform you that the next meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 3<sup>rd</sup> October 2017, commencing at 7.30 p.m. in the Village Hall, Puncknowle.

The agenda for the meeting is set out below.

Yours faithfully,

Carolyn Buckland  
Parish Clerk

### **AGENDA**

- 1) APOLOGIES FOR ABSENCE**
- 2) DECLARATIONS OF INTEREST**
- 3) PUBLIC TIME**
- 4) MINUTES OF PREVIOUS MEETING**  
That the minutes of the meeting held on 5<sup>th</sup> September 2017 (attached), be agreed and signed as a correct record.
- 5) MATTERS ARISING FROM THE MINUTES**
- 6) CHAIRPERSON'S REPORT**
- 7) REPRESENTATIVES REPORTS**
  - i. Homewatch And Community Police Report**
  - ii. Allotments**
  - iii. Footpaths**
  - iv. Playing Field Committee**
  - v. Transport**
  - vi. Village Hall**
  - vii. Bridport Local Area Partnership**
  - viii. DAPTC**

**ix. Puncknowle, Swyre & West Bexington Web Site**

**8) PLANNING**

**Applications on which the Parish Council is being consulted: -**

**Decisions:**

- 1) **Application Nos WD/D/17/001318** – 1 Chalet, Beach Road, West Bexington  
– Consent Granted

**Other Planning Issues:**

**9) HIGHWAYS ISSUES**

**10) WINTER WEATHER PLANNING**

- a) Supply of Salt

**11) CORRESPONDENCE RECEIVED**

Please refer to the attached schedule listing all correspondence received since the Parish Council's last meeting on 5<sup>th</sup> September 2017.

**12) FINANCE**

**Payments for Approval: -**

Mrs Carolyn Buckland (Clerk's salary September)	£310.89
Mrs Dianne Sinclair (Website management)	£25.00
Forest & Tree Care Ltd (Tree Surgery in Playing Field)	£216.00
BDO (Audit Fees)	£156.00

Total Cheques £707.89

**Other Finance:**

- a. Completion of Annual Return/Audit for Year 2016/2017  
b. To set Date for Pre-Budget meeting

**13) INFORMATION ITEMS**

**14) PUBLIC TIME**

**15) DATE OF NEXT MEETING**

To note that the Council's next meeting will take place on Tuesday 7<sup>th</sup> November 2017 commencing at 7.30 p.m.