

# PUNCKNOWLE & SWYRE PARISH COUNCIL

## Minutes of a meeting held in the Village Hall on Tuesday 5<sup>th</sup> September 2017 at 7.30 p.m.

**PRESENT:** Councillors G. Fry (Chairman), D. Robbins, B. Pye, T. Taylor & J. Arak-Newman

**IN ATTENDANCE:** C. Buckland (Parish Clerk), District Councillor J. Russell,  
A. Lovell (Transport) & D. Bird (Footpaths).

### 1. APOLOGIES FOR ABSENCE

Apologies for absence: Councillors D. Heaver, J. Marsh, M. Buckland & E. Sinclair,  
R. Kayes County Councillor & C. Marsh (Homewatch)

### 2. DECLARATIONS OF INTEREST

None

### 3. PUBLIC TIME

John Cox raised concerns about the state of the roads in the Parish. The road surface at Rectory Lane, Puncknowle is atrocious. There is a water leak just past Chicks Bridge and also water running out of drains and all across the road just past the Four Meads Bend. Clerk to contact Litton Cheney Clerk to check what had been reported.

### 4. MINUTES OF PREVIOUS MEETING

Resolved that the minutes of the Council's meeting held on 4<sup>th</sup> July 2017 be agreed and signed as a correct record.

### 5. MATTERS ARISING FROM THE PREVIOUS MEETING

Item 13 –Public Time a) the water leak at Swyre – opposite 21 Swyre – Wessex Water had met with Councillors Fry & Taylor on site and tested the water but the results had been inclusive.

### 6. CHAIRPERSON'S REPORT

No Report.

### 7. REPRESENTATIVES REPORT

#### i. Allotments

Dave Bird advised that the Allotment AGM would be held on Wednesday 27<sup>th</sup> September at 7.30 pm in the Village Hall.

#### ii. Footpaths

Dave Bird reported that he had cleared Knackers Hole Footpath again and Bull Lane at Swyre had also been cleared. A new bridge had been put up on the Footpath from Hoopers Lane, Puncknowle to Litton Cheney.

#### iii. Homewatch And Community Police Report

Councillor Robbins had nothing to report.

#### iv. Playing Field Committee

The Playing Field would be closed on Monday 11<sup>th</sup> September 2017 in the morning for Tree Surgery. The Goal Post areas would be re-turfed shortly. The seal see-saw had now been replaced.

#### v. Transport

Anna Lovell reported that Bridport Town Council were holding meetings about running a bus from Bridport out to the Local Villages.

#### vi. Village Hall

Anna Lovell advised that the Village Hall Committee had received a quote for work to the lighting and to fit a new smoke detector in the kitchen.

#### vii. Bridport Local Area Partnership

The next BLAP Meeting would be on 28<sup>th</sup> September 2017 and the BLAP Parish Meeting for Local Chairmen and Clerks would be on Wednesday 20<sup>th</sup> September 2017 at 4.15 pm.

#### viii. DAPTC

No report

#### ix. Puncknowle, Swyre & West Bexington Web Site:

Nothing to Report.

### 8. PLANNING

Applications on which the Parish Council is being consulted: None

#### Decisions:

- a) Application Nos WD/D/17/000762 – Meadfoot, Swyre Road, West Bexington – Consent Granted
- b) Tree Application No WD/CA/17/00317 – Home Farm Caravan Park, Puncknowle – Fell 2 Poplar Trees & Reduce 22 Poplar Trees by 65% - Consent Granted.

**9. HIGHWAYS ISSUES**

- a) Cars Parking along Beach Road, West Bexington – this was a major concern at weekends and Bank Holidays when these parked cars were obstructing larger vehicles from entering the Car Park. There had been a suggestion of “Yellow Lines” but it was agreed to monitor the problem until next spring.

**10. SWYRE WAR MEMORIAL**

Councillor Heaver had attended the Seminar on War Memorials in July 2017. The Swyre War Memorial is now Listed. A copy of Councillor Heaver’s notes are attached.

**11. ALLOTMENT TENANCY AGREEMENT AMENDMENTS**

It was proposed that the Allotment Tenancy Agreements - Item 9 to be amended to include “any sheds and greenhouses shall not exceed 8 feet by 6 feet” All Councillors Agreed to this amendment.

**12. WINTER WEATHER PLANNING**

Supply of Salt – Agreed to look into the cost of small bags of salt instead of the larger dumpy bags and to discuss further at the October 2017 meeting.

**13. CORRESPONDENCE RECEIVED**

A schedule of correspondence received since 4<sup>th</sup> July 2017 had been circulated to all Councillors in advance of the Council’s meeting.

**14. FINANCE**

**Payments for Approval: Resolved** that the six invoices listed below be authorised for payment: -

**Payments for Approval: -**

Mrs Carolyn Buckland (Clerk’s salary August)	£310.89
Mrs Dianne Sinclair (Website management x 2 months)	£50.00
AG Tree Services Ltd (Tree Survey & Report for Playing Field)	£230.00
Lee Quincey Landscapes (Grass Cutting x 8)	£720.00
DAPTC (Annual Subscription)	£195.90

Total Cheques £1506.79

**Napper Charity Account**

National Society of Allotments & Gardeners Ltd (Subs)	£51.00
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**Other Finance:**

The Audit for the Year Ending 31<sup>st</sup> March 2017 had still not been completed – BDO had queried the Parish Council Assets Total and the revised figures had been sent on to them.

**15. INFORMATION ITEMS**

- a) Dorset Best Kept Village Competition Presentation - Tuesday 19<sup>th</sup> September 2017 at Cerne Abbas Hall – Councillors Fry & Heaver had agreed to attend.
- b) Bridport Area Development Trust AGM on Friday 22<sup>nd</sup> September at 6pm in Bridport Town Hall.
- c) Grant Funding was available for restoration of Local Heritage Features.
- d) The South West Coastal Path Challenge in October was a Fundraising Event.

**16. PUBLIC TIME**

There had been an incident of Fly Tipping at Swyre.

**17. DATE OF NEXT MEETING**

**RESOLVED** to note that the Council’s next meeting would take place on Tuesday 3<sup>rd</sup> October 2017 commencing at 7.30 p.m.

The meeting ended at 8.45 pm.

Signed: .....

Dated: .....