

PUNCKNOWLE & SWYRE PARISH COUNCIL

Minutes of a meeting held in the Village Hall on Tuesday 3rd October 2017 at 7.30 p.m.

PRESENT:

Councillors G. Fry (Chairman), D. Robbins, B. Pye, T. Taylor, J. Arak-Newman, D. Heaver, J. Marsh, E. Sinclair & M. Buckland

IN ATTENDANCE:

C. Buckland (Parish Clerk), District Councillor J. Russell, County Councillor R. Kayes, A. Lovell (Transport) & C. Marsh (Homewatch)

1. APOLOGIES FOR ABSENCE

Apologies for absence: D. Bird (Footpaths).

2. DECLARATIONS OF INTEREST

Councillor Buckland Declared an Interest in Item 8. Planning Application No WD/D/17/001922 - Forgeside, Hoopers Lane, Puncknowle

3. PUBLIC TIME

Anna Lovell again raised concerns about the uneven road surface at Swyre – from Swyre Church to the B3157 Coast Road. Oil was spilt on the road opposite Puncknowle Church – to report both issues to Highways. Agreed to email details for reporting pot holes on the dorsetforyou website to all Parish Councillors. The Public Toilets at West Bexington had now been closed for several months. Agreed to write to Martin Hamilton, Strategic Director at West Dorset District Council to ask what is being done.

4. MINUTES OF PREVIOUS MEETING

Resolved that the minutes of the Council's meeting held on 5th September 2017 be agreed and signed as a correct record.

5. MATTERS ARISING FROM THE PREVIOUS MEETING

Item 10 – Swyre War Memorial – Councillor Heaver had attended the Seminar on War Memorials in July 2017 & gave a full report. Swyre War Memorial is now Grade 2 Listed (Listed No 1029). He advised that Local Councils can take over as Custodian of the War Memorial - write to the Conservation Officer at West Dorset District Council and also write for confirmation from Dorset County Council. Councillor Taylor was appointed as Parish Councillor for Swyre to deal with this.

Item 5 – Matters Arising from July 2017 Meeting – the water leak at Swyre – following Wessex Water confirming that the water running down the road was not Mains Water – agreed to contact Highways to look at this issue. Water had flooded the Old School House property when Wessex Water had been working at this site.

6. CHAIRPERSON'S REPORT

The Chairman & Councillor Heaver had attended the Best Kept Village Presentation Evening at Cerne Abbas Hall. Puncknowle was presented with 2 prizes - the Dorset Best Small Village and Dorset County Council's Small Village Award. A cheque for £200 and a plaque were received - Agreed that the plaque be put on the Puncknowle Bus Shelter wall.

7. REPRESENTATIVES REPORT

i. Allotments

Councillor Heaver reported that the Allotment AGM had been held and all Tenants had signed their Tenancy Agreements and paid. Plot 1 had now been relet.

ii. Footpaths

No Report

iii. Homewatch And Community Police Report

Councillor Robbins advised that a concrete mixer had been taken from a yard in Litton Cheney.

iv. Playing Field Committee

Councillor Heaver advised that the tree surgery in the Playing Field had been completed. The Goal Post areas to be re-turfed – suggested that Ashley Cooper be asked. The clearing of the leaves was a major job that Councillor Heaver had done in previous years - agreed that Lee Quincey be asked for a quote for this.

- v. **Transport**
Councillor Taylor reported that double decker buses with low floor access were running on 3 routes. The IT system was not keeping up with the timetable changes and the buses/rail link had been broken. The Coast Bus would not run on Sundays in the Winter and the Hospital Transport was having problems. County Councillor Ros Keyes advised that Dorset County Council were hoping to draw funds from a European Fund for 2 years for 2 Community Buses to run from 9.30 am to 2.30 pm from January 2018. It was suggested that the Timetables be done by Local Councils with the Buses going around Bridport 3 or 4 times & out to Local Villages. The Blue Bird Primary School Bus would cost £80 per trip but with only up to 6 people using this Bus there could be a shortfall of £50 per trip.
- vi. **Village Hall**
Councillor Sinclair advised that the Village Hall Committee would be meeting next week. The 100 Club was up and running again.
- vii. **Bridport Local Area Partnership**
The Chairman had attended BLAP Meeting on 28th September 2017 and the BLAP Parish Meeting on 20th September 2017. Bridport Town Council have suggested that Local Councils contribute towards running costs in Bridport e.g. – Running the Public Toilet Facilities. The Vearse Farm Planning Meeting had been put back by 1 month.
- viii. **DAPTC**
No report. The DAPTC AGM would be on Saturday 4th November 2017 - the Chairman agreed to attend.
- ix. **Puncknowle, Swyre & West Bexington Web Site**
Nothing to Report.

8. PLANNING

Applications on which the Parish Council is being consulted:

Councillor Buckland left the room while the following Application was discussed:

- 1) **Application Nos WD/D/17/001922** – Forgeside, Hoopers Lane, Puncknowle – Erect single storey rear extension – No Objections

Decisions:

- a) **Application Nos WD/D/17/001318** – 1 Chalet, Beach Road, West Bexington – Consent Granted#

9. HIGHWAYS ISSUES

None

10. WINTER WEATHER PLANNING

Supply of Salt – Agreed to purchase ½ tonne of salt in small bags instead of the larger dumpy bag. The cost of the small bags from Mole Valley Farmers would be £3.30 per bag plus £18 delivery charge. This salt to be delivered and stored at Greystones Farm, Puncknowle.

11. CORRESPONDENCE RECEIVED

A schedule of correspondence received since 5th September 2017 had been circulated to all Councillors in advance of the Council's meeting.

12. FINANCE

Payments for Approval: Resolved that the four invoices listed below be authorised for payment: -

Payments for Approval: -

Mrs Carolyn Buckland (Clerk's salary September)	£310.89
Mrs Dianne Sinclair (Website management)	£25.00
Forest & Tree Care Ltd (Tree Surgery in Playing Field)	£216.00
BDO (Audit Fees)	£156.00

Total Cheques £707.89

Other Finance:

- a) It was resolved to approve the Completion of the Annual Return/Audit for Year 2016/2017 – there was 1 minor matter arising from the Audit – The Parish Council Assets Total had been revised as per BDO (the Auditors) recommendation.

- b) The Pre-Budget Meeting will be on Tuesday 31st October 2017 at 7.30 pm at The Chairman's house.

13. INFORMATION ITEMS

None

14. PUBLIC TIME

- a) A Hog Roast at the Bull Inn, Swyre on Saturday 7th October 2017 at 6 pm in Aid of Swyre Church.
- b) There had been further incidents of Dog Fouling at West Bexington – Agreed to report to the Dog Warden.
- c) Builders were working in Puncknowle Church but it was open for Services as normal.

15. DATE OF NEXT MEETING

RESOLVED to note that the Council's next meeting would take place on Tuesday 7th November 2017 commencing at 7.30 p.m.

The meeting ended at 9.57 pm.

Signed:

Dated: