

PUNCKNOWLE & SWYRE PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held in the Village Hall on Tuesday 1st May 2018, at 7.30 p.m.

PRESENT: Councillors G. Fry (Chairman), D. Heaver, M. Buckland, D. Robbins, T. Taylor,
J. Marsh, J. Arak-Newman & E. Sinclair

IN ATTENDANCE: C. Buckland (Parish Clerk), District Councillor J. Russell,
D. Bird (Footpaths), C. Marsh (Homewatch), A. Lovell (Transport)

1. ELECTION OF CHAIRMAN

Councillor M. Buckland proposed that Councillor G. Fry be Re-elected Chairman of the Parish Council for the ensuing municipal year. Councillor D. Heaver seconded this proposal.

RESOLVED that Councillor G. Fry be elected Chairman of the Parish Council for the 2018 - 19 municipal year.

2. DECLARATION OF ACCEPTANCE OF OFFICE (CHAIRMAN)

Councillor G. Fry signed his Declaration of Acceptance of Office form.

3. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillor B. Pye, County Councillor K. Day
& PCSO A. Bishop

4. DECLARATIONS OF INTEREST

None

5. ELECTION OF VICE CHAIRMAN

There were no nominations for Vice Chairman – This vacancy to be carried forward to the next meeting in June 2018.

6. APPOINTMENTS TO COMMITTEES & OUTSIDE BODIES

It was noted that the Parish Council traditionally appointed representatives to serve on a number of local organisations and sub committees at this time of the year. These were as follows: -

- Playing Fields Committee (4)
- Western Area Transport Action Group
- Volunteer Footpath Officers
- Internal Auditor
- Tree Warden
- Emergency Planning Volunteer Officer
- Western Area Group of DAPTC (2)
- Bridport Local Area Forum
- Allotments Committee (4)
- Village Hall Management Committee
- HomeWatch (2)
- Website Development Group

RESOLVED that the following appointments be made: -

1. That Councillors D. Heaver, J. Arak-Newman & M. Buckland be reappointed to serve on the Playing Fields Committee. (There is 1 vacancy to fill at a later date).
Councillor Robbins was resigning as Parish Councillor at the end of this meeting but would continue on the Playing Field Committee in an independent role. The Chairman to be appointed at the first committee meeting of the Playing Field (but the Chairman should be a Councillor).
2. That Councillor T. Taylor be reappointed as the Council’s Representative on the Western Area Transport Action Group.
Mrs A Lovell was reappointed as the local Transport Representative.
3. That Mr D. Bird be reappointed as the Council’s Volunteer Footpaths Officer for Puncknowle; Mr M. Yeates was reappointed as Volunteer Footpaths Officer for Swyre.
4. That Mr P. Pritchard be reappointed as Internal Auditor.
5. The role of Tree Warden was no longer needed as Parish Councils are no longer consulted on Tree Planning Applications.
6. That Councillor D. Heaver be reappointed as Emergency Planning Volunteer Officer.
7. There were no nominations to serve as the Council’s Representative on the Western Area Group of DAPTC – (there are 2 vacancies to fill at a later date).
8. That Councillor G. Fry be reappointed to serve on the Bridport Local Area Forum.
9. That Councillors D. Heaver, M. Buckland, & B. Pye be reappointed to serve on the Allotment Committee (with one vacancy still to fill).
10. That Councillors E. Sinclair & J. Arak-Newman be reappointed to serve on the Village Hall Management committee.
11. That Councillors E. Sinclair & J. Arak-Newman be reappointed to serve on the HomeWatch Committee.
12. That Mrs D. Sinclair to continue to update the Website.

The minutes of the 2017 Annual General Meeting were signed by the Chairman.
There were no matters arising.

The meeting ended at 7.45 p.m.

Signed:
(Chairman)

Dated: