

# *Puncknowle & Swyre Parish Council*

*Situated in the Bride Valley, on the Dorset Coast*

**Chairman: -  
Councillor Mr G. Fry**

**Clerk: Mrs Carolyn Buckland**, West Mill Farm,  
Puncknowle, Dorchester, Dorset.DT2 9BU  
☎ (01308) 897726  
Email: [puncknowle@dorset-aptc.gov.uk](mailto:puncknowle@dorset-aptc.gov.uk)

---

23<sup>rd</sup> April 2018

Dear Councillor,

## **NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL**

I am writing to inform you that the next meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 1<sup>st</sup> May 2018, following the Parish Council's Annual Meeting (AGM) which commences at 7.30 p.m. in the Village Hall, Puncknowle.

The agenda for the meeting is set out below.

Yours faithfully,

Carolyn Buckland  
Parish Clerk

### **AGENDA**

- 1) APOLOGIES FOR ABSENCE**
- 2) DECLARATIONS OF INTEREST**
- 3) PUBLIC TIME**
- 4) MINUTES OF PREVIOUS MEETING**  
That the minutes of the meeting held on 3<sup>rd</sup> April 2018 (attached), be agreed and signed as a correct record.
- 5) MATTERS ARISING FROM THE MINUTES**
- 6) CHAIRPERSON'S REPORT**
- 7) REPRESENTATIVES REPORTS**
  - i. Homewatch And Community Police Report**
  - ii. Allotments**
  - iii. Footpaths**
  - iv. Playing Field Committee**
  - v. Transport**
  - vi. Village Hall**
  - vii. Bridport Local Area Partnership**
  - viii. DAPTC**
  - ix. Puncknowle, Swyre & West Bexington Web Site**

## 8) PLANNING

### Applications on which the Parish Council is being consulted:

#### Decisions:

#### Other Planning Issues:

## 9) HIGHWAYS ISSUES

- a) Parking issues at West Bexington

## 10) GENERAL DATA PROTECTION REGULATIONS (GDPR) comes into effect 25<sup>th</sup> May 2018

## 11) CORRESPONDENCE RECEIVED

Please refer to the attached schedule listing all correspondence received since the Parish Council's last meeting on 3<sup>rd</sup> April 2018 including:

## 12) FINANCE

### **Payments for Approval: -**

Mrs Carolyn Buckland (Clerk's salary April)	£310.89
Mrs D. Sinclair (Website Updating)	£25.00
Total Cheques	£335.89

### Other Finance:

- a) End of Year Accounts for Year ending 31 March 2018.
- b) Completion of Annual Audit Return for Year ending 31 March 2018.
- c) Napper Charity Trust - End of Year Accounts for 2017/2018.
- d) Insurance Renewal due 1<sup>st</sup> June 2018.

## 13) INFORMATION ITEMS

## 14) PUBLIC TIME

## 15) DATE OF NEXT MEETING

To note that the Council's next meeting will take place on Tuesday 5<sup>th</sup> June 2018 commencing at 7.30 p.m.