

PUNCKNOWLE & SWYRE PARISH COUNCIL

Minutes of a meeting held in the Village Hall on Tuesday 5th July 2016 at 7.30 p.m.

PRESENT:

Councillors G. Fry (Chairman), D. Heaver, M. Buckland, D. Robbin & B. Pye

IN ATTENDANCE: C. Buckland (Parish Clerk), District Councillor J. Russell,
D. Bird (Footpaths), A. Lovell (Transport)

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from County Councillor R. Coatsworth, Councillors R. Williams & T. Taylor & PCSO D. Ash.

2. DECLARATIONS OF INTEREST

None

3. PUBLIC TIME

Dave Bird advised that the Minutes of the June Meeting should read that Councillor Heaver gave the Allotment Report & not him. He also advised that not all Allotments were being kept tidy & there should be an Allotment Inspection soon.

4. MINUTES OF PREVIOUS MEETING

Resolved that the minutes of the Council's meeting held on 7th June 2016 be agreed and signed as a correct record.

5. MINUTES OF PREVIOUS MEETING

Resolved that the minutes of the Council's meeting held on 28th June 2016 be agreed and signed as a correct record.

6. MATTERS ARISING FROM THE PREVIOUS MEETINGS

Meeting 7th June 2016:- Item 7. Representatives Report - i.) Allotments - Dave Bird had advised (in Public Time) that Councillor Heaver had given the Allotment Report (not him) – these Minutes were amended.

7. CHAIRPERSON'S REPORT

Councillor Fry reported that Kudos Studios were filming the 3rd Series of Broadchurch at Farthing Cottage, Beach Road, West Bexington for the next few weeks and again in September and October. There would be a donation made to the Parish Council to be spent on a project at West Bexington. The figure of £500 had been suggested & it was agreed to discuss this project further when the money had been received.

8. REPRESENTATIVES REPORT

i. Allotments

Councillor Heaver confirmed that some of the Allotments were not being worked & the weeds were going to seed. Agreed that Debbie Legg should contact all Allotment holders reminding them to keep their Allotments weed free. The Allotment Inspection to be arranged.

ii. Footpaths

Dave Bird reported that he had cleared the Footpath at Bull Lane with his strimmer.

iii. Homewatch And Community Police Report

Councillor Robbins reported that a chain had been cut on a locked gate near the Timberyard, Puncknowle. The Homewatch sign at Swyre needed replacing.

iv. Playing Field Committee

Councillor Heaver reported that the Playing Field Inspection Report had been circulated and 2 small items needed to be done. The ownership of the boundary hedge with No 9 Looke Lane is still to be confirmed.

- v. **Transport**
Anna Lovell distributed copies of the “2017 Public and Schools Transport Review” this questionnaire could also be completed online by 22nd July 2016.
- vi. **Village Hall**
It was agreed to write to the Village Hall Committee to clarify the criteria for the Parish Council Grant which is £500 this year. This is for the maintenance of the Village Hall and would be paid subject to receipt of a copy invoice for the work done and a copy of the Village Hall maintenance schedule.
- vii. **Bridport Local Area Partnership**
There had been no meetings.
- viii. **DAPTC**
There had been no meetings.
- ix. **Puncknowle, Swyre & West Bexington Web Site**
Nothing to report.

9. PLANNING

Applications on which the Parish Council were consulted:

1. **Application No WD/D/16/001159** – 25 Swyre – Variation of condition 1 of planning permission WD/D/16/000165 to allow the change in shape of garden lodge – It was agreed there would be No Objections
2. **Application No WD/D/16/001142** – 1 St Giles, Beach Road, West Bexington – Remove existing timber conservatory & replace with UPVC conservatory – No Objections
3. **Tree Application No WD/CA/16/00194** – Puncknowle Manor – 1 Holm Oak (Reduce by 30%), 1 Maple (Pollard) – No Objections
4. **Application No WD/D/16/001266** – Seacroft, Swyre Road, West Bexington – Erect garden store – No Objections

Decisions:

- A. **Tree Application No WD/CA/16/00165** – Puncknowle Manor – Fell 1 Walnut, Surgery to 1 Ilex Oak (reduce canopy by 20%) – Application Withdrawn
- B. **Application No WD/D/16/000666** – 10 Chalet, Beach Road, West Bexington – Alterations and refurbishment of chalet, alteration to access point. Creation of decking area – because of the raised height of the decking - Agreed to Object to this application – Consent Granted
- C. **Tree Application No WD/TP/16/00177** – Tamarisk Farm, West Bexington (Renewal of TP/12/00438) 1 Macrocarpa - Remove 3 lower limbs & crown – Consent Granted

10. HIGHWAYS ISSUES

- a) Safety concerns were raised re the road hedge at Manor Cottage, Puncknowle- large vehicles including the School Bus had to drive out around it on the wrong side of the road – Clerk to write to Highways as a matter of urgency.
- b) Verges had been trimmed in the local area.
- c) Pot holes had been repaired in Hazel Lane, Puncknowle.
- d) The kerb stones to protect the ditch next to Bull Lane, Swyre had been dislodged.

11. A PRACTITIONER’S GUIDE TO PROPER PRACTICES (Updated)

All Councillors had received a copy of the Updated Practitioner’s Guide and it was Resolved to Adopt this Updated Guide, all Agreed.

12. PROPOSED NEW DEFIBRILLATOR AT WEST BEXINGTON

The new defibrillator had been ordered & the South Western Ambulance Service was now waiting for payment to be received before arranging delivery.

13. PROPOSED EMERGENCY PHONE LINE AT WEST BEXINGTON BEACH

As owners of the Beach Car Park at West Bexington - West Dorset District Council should be consulted to see if they would supply (& pay for) an Emergency Phone Line. The possibility of moving the Public Phone Box closer to the Beach was also discussed – Clerk to check with BT.

14. CORRESPONDENCE RECEIVED

A schedule of correspondence received since 7th June 2016 had been circulated to all Councillors in advance of the Council’s meeting.

15. FINANCE

Payments for Approval: Resolved that the six invoices listed below be authorised for payment: -

Payments for Approval: -

Mrs Carolyn Buckland (Clerk’s salary June)	£317.01
Mrs C. Buckland (BT Broadband Connection x 3)	£86.40
DAPTC – Annual Subscriptions	£192.06
Playsafety Limited (Annual Playing Field Inspection)	£105.00
SW Ambulance Service – Defibrillator for West Bexington	£2160.00
Total Cheques	£2860.47

Other Finance:

- a) End of Year Accounts for Year ending 31 March 2016 - these had been agreed at the Extra Ordinary Meeting on 28th June 2016.
- b) Completion of Annual Audit Return for Year ending 31 March 2016 this had been agreed and signed at the Extra Ordinary Meeting on 28th June 2016.
- c) National Clerks Salary Increase backdated to 1st April 2016 & details of pay scales for 2017.
- d) Because the Parish Council will not meet in August 2016 authorization was agreed to write a cheque dated 1st August 2016 for Mrs C. Buckland (Clerks Salary - July) £310.89.

16. INFORMATION ITEMS

- a) The Puncknowle Fete would be on Saturday 30th July 2016.

17. PUBLIC TIME

- a) The Footpath next to No 1 Swyre was being obstructed by a van parking.
- b) The Footpath at Bull Lane (The Bull Inn end) was getting overgrown.

18. DATE OF NEXT MEETING

RESOLVED to note that the Council’s next meeting would take place on Tuesday 6th September 2016 commencing at 7.30 p.m.

The meeting ended at 9.28 pm.

Signed:

Dated: