

PUNCKNOWLE & SWYRE PARISH COUNCIL

Minutes of a meeting held in the Village Hall on Tuesday 5th June 2018 at 7.30 p.m.

PRESENT:

Councillors G. Fry (Chairman), D. Heaver, J. Arak-Newman, J. Marsh, B. Pye & E. Sinclair

IN ATTENDANCE:

C. Buckland (Parish Clerk), District Councillor J. Russell,
County Councillor M. Roberts & C. Marsh (Homewatch)

1. APOLOGIES FOR ABSENCE

Apologies for absence: Councillors T. Taylor & M. Buckland, PCSO A. Bishop & D. Bird (Footpaths)

2. DECLARATIONS OF INTEREST

None

3. PUBLIC TIME

- a) Residents of West Bexington were meeting with Oliver Letwin MP to discuss the issues of cars parking at Beach Road, West Bexington and also the planning concerns at the Club House. All Residents of West Bexington were against the painting of Yellow Lines along Beach Road.
- b) Fishermen were blocking the Public's access to the beach below the Car Park. Agreed to write to WDDC Parking asking for a replacement sign in the Car Park.
- c) County Councillor Mark Roberts advised that there would be the Elections in May 2019 when there will be 82 elected members instead of the present 206 members.

4. MINUTES OF PREVIOUS MEETING

Resolved that the minutes of the Council's meeting held on 1st May 2018 be agreed and signed as a correct record.

5. MATTERS ARISING FROM THE PREVIOUS MEETING

None

6. CHAIRPERSON'S REPORT

The Chairman reported that he & the Clerk had attended the meeting at West Dorset District Council's Offices, Dorchester on 7th April 2018 about the details of the Proposed New Council.

7. REPRESENTATIVES REPORT

i. Allotments

Councillor Heaver reported that he had already written to one of the Plot holders about their weed infestation. The Annual Allotment inspection would be organised shortly.

ii. Footpaths

Dave Bird had again cut back Knackers Hole Footpath.

iii. Homewatch And Community Police Report

The report from PCSO Alex Bishop was read: A quad bike had been stolen from West Bexington and a few days later a container at the same site had been broken into. On the May Bank Holiday a shed had been broken into at West Bexington and a lawn mower and fuel stolen.

iv. Playing Field Committee

Councillor Heaver reported that the wood staining had been completed by 10 helpers. The Playing Field Annual Inspection had been completed & the Report circulated. An inspection of the split wooden posts had been done by a person from Sovereign but the Playing Field Chairman had not been notified of the date. Sovereign had now written to say that the 20 year guarantee on this equipment is invalidated because of slight trimmer damage to the base of the posts. Agreed that a letter be written to Sovereign stating that the splits were in the top of the posts and were nothing to do with the "trimmer damage". The cost of the purchase of the sunken trampoline had now risen to £5111.00. The installation to be done by volunteers, would take 2 to 3 hours and the Committee were waiting for confirmation of the S106 monies (£1433) and another small Grant of £500 before progressing any further. The Playing Field Committee Members were

organising a Family Bingo on Friday 29th June 2018 at Litton Cheney to help raise funds for this. It was agreed that the Parish Council would “loan” the Playing Field Committee £1000 until all funds required had been raised.

- v. **Transport**
No report
- vi. **Village Hall**
Councillor Arak Newman advised that the Village Hall Committee were also applying for monies under the S106 Grant Scheme. Councillor Heaver advised that the Wednesday Table Tennis Group had raised the funds to purchase a 2nd Table Tennis Table for the Village Hall which would also be for the use of the Public. The cost of this table would be £249 (207.50 plus VAT). It was Agreed that the Wednesday Table Tennis Club pay £207.50 to the Parish Council and then the Parish Council pay the full £249.00 and claim the VAT back. .
- vii. **Bridport Local Area Partnership**
Councillor Fry had nothing to report.
- viii. **DAPTC**
The DAPTC were holding a Briefing Session on 11th June 2018 at 6 pm in the West Dorset District Council Offices - Councillor Fry agreed to attend.
- ix. **Puncknowle, Swyre & West Bexington Web Site**
Nothing to report

8. PLANNING

Applications on which the Parish Council were consulted: -

- 1. Application No WD/D/18/000178 – Sea Campion, Swyre Road, West Bexington - Erection of single storey pitched roof front extension; Addition of veranda at front and remodelling works & modernisation to existing house – The Construction of a new garden studio has now been removed from the Application – No Objections

Decisions:

- a) Application No WD/D/18/000339 – Sunny Corner, Church Street, Puncknowle - Erection of single storey rear extension; installation of 3 No Sunpipe roof lights to north facing roof & creation of new vehicular access – Consent Granted
- b) Application No WD/D/18/000432 – Hillside, Swyre Road, West Bexington – Grant of Non Material Amendment
- c) Application No WD/D/18/000614 – Water Lane Fish Farm, Burton Bradstock – Erection of Extension, installation of dormers & alterations – Consent Granted

9. HIGHWAYS ISSUES

- a) Update on Community Speed Watch at West Bexington – Councillor Marsh had met with PCSO Alex Bishop who was now waiting for validation of the 4 areas for the Speed Camera.
- b) Cars parking at the entrance to West Bexington Car Park. Residents and interested persons were meeting with Dorset County Council Highways on 13th June 2018 at the Car Park to discuss and look at suitable options.

10. WEST DORSET DISTRICT COUNCIL – S106 ALLOCATION PROCESS – PUNCKNOWLE

Both the Playing Field Committee and the Village Hall Committee were applying for funds from the West Dorset District Council S106 Allocation.

11. WEST BEXINGTON TOILETS – WDDC’S TRANSFER OF ASSETS.

West Dorset District Council were asking Parish Councils to take over some of their Assets before April 2019 and the Toilets at West Bexington were on this list. All Parish Councillors agreed that these toilets were a liability and not an asset and all Agreed that the Parish Council were not willing to take on the running of these Toilets. Two of these toilets still need to be repaired with only the Disabled Toilet in operation.

12. CORRESPONDENCE RECEIVED

A schedule of correspondence received since 1st May 2018 had been circulated to all Councillors in advance of the Council’s meeting.

13. FINANCE

Payments for Approval: Resolved that the five invoices listed below be authorised for payment: -

Mrs Carolyn Buckland (Clerk's salary May)	£310.89
Mrs D. Sinclair (Website Management)	£25.00
Norris and Fisher (Insurance Premium)	£256.61
Playsafety Ltd (Playing Field Annual Inspection)	£105.00
Table-Tennis-Tables-Co-UK (Table Tennis Table)	£249.00

Total Cheques £946.50

Other Finance:

- a) The External Auditors were now PKF Littlejohn Ltd and it was Resolved to complete the Certificate of Exemption Form for Year ending 31st March 2018.
- b) Completion of Annual Audit Return (Part Two) for Year ending 31 March 2018 – This Form had been circulated to all Parish Councillors prior to the meeting and it was Resolved that the Chairman sign this form on behalf of the Parish Council. All agreed.
- c) Insurance Renewal due 1st June 2018 – It was agreed that the Parish Council would now Insure with Norris And Fisher at a cost of £256.61 with a 3 year undertaking.

14. INFORMATION ITEMS

- a) The Bridport Community Shed (Men's Sheds) were meeting every Thursday morning from 10 am to 12.20 until the end of July at The Othona Community, Burton Bradstock.
- b) The Funeral Service for Canon Steven Batty would be on Friday 8th June 2018 at 2 pm at Sherborne Abbey.
- c) Several residents of West Bexington were meeting with Oliver Letwin MP at his Surgery at Eype to discuss issues with the Club House and cars parking along the road at West Bexington.
- d) The Playing Field Committee Members were organising a Family Bingo on Friday 29th June 2018 at Litton Cheney.

15. PUBLIC TIME

County Councillor Mark Roberts advised that "Toller" Parish Council were looking for another Parish Council to help share the costs of the Lengthsman Scheme.

16. DATE OF NEXT MEETING

RESOLVED to note that the Council's next meeting would take place on Tuesday 3rd July 2018 commencing at 7.30 p.m.

The meeting ended at 8.45 pm.

Signed:

Dated: