

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

**Chairman: -
Councillor Mr G. Fry**

Clerk: Mrs Carolyn Buckland, West Mill Farm,
Puncknowle, Dorchester, Dorset.DT2 9BU
☎ (01308) 897726
Email: puncknowle@dorset-aptc.gov.uk

26th November 2018

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to inform you that the next meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 4th December 2018, commencing at 7.30 p.m. in the Village Hall, Puncknowle.

The agenda for the meeting is set out below.

Yours faithfully,

Carolyn Buckland
Parish Clerk

AGENDA

- 1) APOLOGIES FOR ABSENCE**
- 2) DECLARATIONS OF INTEREST**
- 3) PUBLIC TIME**
- 4) MINUTES OF PREVIOUS MEETING**
That the minutes of the meeting held on 6th November 2018 (attached), be agreed and signed as a correct record.
- 5) MATTERS ARISING FROM THE MINUTES**
- 6) CHAIRPERSON'S REPORT**
- 7) REPRESENTATIVES REPORTS**
 - i. Homewatch And Community Police Report**
 - ii. Allotments**
 - iii. Footpaths**
 - iv. Playing Field Committee**
 - v. Transport**
 - vi. Village Hall**
 - vii. Bridport Local Area Partnership**
 - viii. DAPTC**
 - ix. Puncknowle, Swyre & West Bexington Web Site**

8) PLANNING

Applications on which the Parish Council is being consulted: -

Decisions:

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Other Planning Issues:

9) HIGHWAYS ISSUES

10) ALL ASPECTS OF THE ALLOTMENT FIELD

11) NOTICE BOARDS AT WEST BEXINGTON

12) CORRESPONDENCE RECEIVED

Please refer to the attached schedule listing all correspondence received since the Parish Council's last meeting on 6th November 2018.

13) FINANCE

Payments for Approval: -

Mrs Carolyn Buckland (Clerk's salary November)	£320.28
Mrs Dianne Sinclair (Website management)	£25.00

Total Cheques	£345.28
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Other Finance:

- a) Authorisation to Transfer £5450.37 from the Puncknowle Playing Field Restoration Fund (Nationwide Building Society) to the Main Parish Council Account (TSB) to cover the cost of the Sunken Trampoline (net of VAT).
- b) Because the Parish Council will not meet in January 2019 authorization is requested to write two cheques dated 1st January 2019 to Mrs C. Buckland (Clerks Salary - December) for £320.28 and to Mrs D. Sinclair (Website management) for £25.00.

14) INFORMATION ITEMS

15) PUBLIC TIME

16) DATE OF NEXT MEETING

To note that the Council's next meeting will take place on Tuesday 5th February 2019 commencing at 7.30 p.m.