

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

Chairman: Mr G. Fry
Vice Chairman: Mr J. Marsh

Clerk: Mrs Sally Bowsher,
Swyre Cross, Swyre, Dorchester, Dorset, DT2 9DA
☎ (01308) 897987
Email: puncknowle@dorset-aptc.gov.uk

24 November 2020

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to inform you that the next meeting of Puncknowle and Swyre Parish Council will take place on Tuesday 1st December 2020, commencing at 7.30 p.m. Due to the current Government restrictions regarding the Coronavirus, the council will discuss the items on the agenda via a virtual meeting. The URL link to join this meeting is:

<https://us02web.zoom.us/j/81974366661>

The agenda for the meeting is set out below.

Yours faithfully,

Sally Bowsher
Parish Clerk

AGENDA

- 1) **PUBLIC TIME**
The Council is asked to note that Public Time is not part of the formal meeting of the Council and minutes cannot be produced. (Public Bodies (admission to meetings) Act 1960 s 1 extended by the LGA Act 1972 s 100.
- 2) **APOLOGIES FOR ABSENCE**
- 3) **DECLARATIONS OF INTEREST**
- 4) **MINUTES OF PREVIOUS MEETINGS**
 1. That the Minutes of the Meeting held on 3rd November 2020 (attached), be agreed, and signed as a correct record.
- 5) **MATTERS ARISING FROM THE MINUTES**
- 6) **UPDATE REGARDING CAR PARK AND PARKING AND OTHER ISSUES AT WEST BEXINGTON.**
- 7) **CHAIRPERSON'S REPORT**

8) CLERK'S REPORT

1. Update and discussion regarding the notification from DC that there cannot be a TTRO in West Bexington next year.
2. To discuss the Draft Policy for Gifts and Donations (circulated before this meeting) and consider for adoption.
3. Councillors are asked to discuss whether it should use Social Media as a channel of communication.
4. Enforcement and signage of the new Dorset Council Dog related PSPO and related issues.
5. Update regarding the potential provision of a bus shelter in Swyre.
6. Councillors are asked to consider how the parish council might support the 2021 Census.

9) REPRESENTATIVES REPORTS: Feedback and information is invited from the following areas:

- i. **Homewatch and Community Police Report**
- ii. **Allotments**
- iii. **Footpaths**
- iv. **Playing Field Committee**
- v. **Transport**
- vi. **Village Hall**
- vii. **Bridport Local Area Partnership**
- viii. **DAPTC**
- ix. **Puncknowle, Swyre & West Bexington Web Site**
- x. **Emergency Planning**
- xi. **Finance Working Group**

10) PLANNING

Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.

1. Applications on which the Parish Council is being consulted:

1. **Application No WD/D/20/002558:** Forgeside, Hoopers Lane, Puncknowle, Dorchester, DT2 9BE. Erect single storey rear extension.
2. **Application No WD/D/20/002556:** Old Rectory, Rectory Lane, Puncknowle, Dorchester, DT2 9BW. Replace 4no. windows, recover porch and rebuild 2no. chimneys (retrospective).
3. **Application No WD/D/20/002557:** Old Rectory, Rectory Lane, Puncknowle, Dorchester, DT2 9BW. Replace 4no. windows, recover porch and rebuild 2 chimneys and installation of WC at second floor level.
4. **Application No WD/D/20/002543:** Land North of Labour in Vain Farm Access Road. Change of use of land for the siting of 2.no shepherd huts and associated parking.
5. **Application No WD/D/20/002494:** Parks Farm House, Litton Cheney, Dorchester, DT2 9AZ. Erect two storey extension.

2. Decisions:

Application No: WD/D/19/001992: Absit Invidia, West Bexington, Dorchester, DT2 9DD. Demolish existing bungalow and erect new dwelling.
Planning Permission Refused.

Other Planning Issues:

The clerk has been made aware that a resident in Swyre has asked Dorset Council if they will place a Tree Preservation Order on a tree at No 13 Swyre.

11) HIGHWAYS ISSUES

12) CORRESPONDENCE RECEIVED

- 1 A list of Emails received during November can be requested from the Clerk.

13) FINANCE

1. The Council is asked to review the income and expenditure against budget to date, and the bank account reconciliation.
2. Councillors are asked note that the 2021/2022 Precept for £9700 will be submitted to Dorset Council in the coming week.
3. The Council is asked to discuss inviting qualifying groups to submit grant applications to the Council for their consideration with regard to Section 137 payments and CIL funds available.
4. **The Council is asked to Review and Approve the following items for Payment: -**

Mrs S Bowsher (Clerk's gross salary Nov)*	£319.50
Mrs D Sinclair (Website management Sept)	£25.00
Clerk's expenses: Zoom subscription, postage	£40.87
David Landscapes Invoice No 0016 Final cuts and leaf clearance	£195.00

Total Cheques £580.37

*Includes Employer's PAYE tax submitted to HMRC

14) INFORMATION ITEMS

15) DATE OF NEXT MEETING

To note that the Council's next meeting will take place on **1st February 2021** commencing at 7.30pm.

To note that a closed meeting of the Napper Charity Trustees will take place after the February 2021 meeting.