

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

Chairman:
Councillor Mr G. Fry
Vice Chairman: Mr J Marsh

Clerk: Mrs Sally Bowsher,
Swyre Cross, Swyre, Dorchester, Dorset, DT2 9DA
(01308) 897987
Email: puncknowle@dorset-aptc.gov.uk

1st December 2021

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to inform you that the next meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 7th December 2021, commencing at 7.30 p.m. in the Village Hall, Puncknowle. A closed meeting of the Napper Charity Trustees will take place after this meeting.

The agenda for the meeting is set out below.

Yours faithfully,

Sally Bowsher

Parish Clerk

AGENDA

1. PUBLIC TIME

up to 15 minutes for electors, residents in the parish or adjoining parishes to comment on any items to be discussed on the agenda.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE PREVIOUS MEETING

That the Minutes of the Meeting held on 2nd November 2021 be agreed and signed as a correct record.

5. MATTERS ARISING FROM THE MINUTES

6. UPDATE FROM DORSET COUNCIL

7. UPDATE REGARDING THE CAR PARK, PARKING AND OTHER ISSUES AT WEST BEXINGTON

7.1 Update on questionnaire to residents regarding yellow lines.

7.2 Discussion and Response to the DC survey on proposed PSPO's.

8. CHAIRPERSON'S REPORT

9. CLERK'S REPORT

9.1 Complaints Procedure for adoption

9.2 Internet Banking Mandates

9.3 Training - update on Planning matters.

9.4 Update on Newsletter

9.5 Any other items

10. GRANT APPLICATIONS AND PAYMENTS

11. UPDATE ON BUS SHELTER IN SWYRE

Consideration on the way forward including whether planning approval is necessary.

12. **REPRESENTATIVES REPORTS**
 - i. **Homewatch And Community Police Report**
 - ii. **Allotments**
 - iii. **Footpaths**
 - iv. **Playing Field Committee**
 - v. **Transport**
 - vi. **Village Hall**
 - vii. **Bridport Local Area Partnership**
 - viii. **DAPTC**
 - ix. **Puncknowle, Swyre & West Bexington Web Site**
 - x. **Emergency Planning**
 - xi. **Finance Working Group**

13. PLANNING Applications on which the Parish Council is being consulted: Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.

1 Application: New Tree Preservation Order TPO/2021/0055

A provisional Tree Preservation Order (TPO) has been made at Land at Looke Farm, Looke Lane, Litton Cheney, DT2 9BA on 21 October 2021, following submission of Planning Application ref: P/FUL/2021/02102. 10.

2 Decisions :

3 Other Planning Issues:

14. HIGHWAYS ISSUES

15. CORRESPONDENCE RECEIVED Please refer to the attached schedule listing all correspondence received in November. A full list is available from the clerk.

16. FINANCE

1 Payments for Approval: -

Mrs Sally Bowsher (Clerk's salary October)	£319.50
Mrs Dianne Sinclair (Website management)	£25.00
DAPTC Planning Training 7 Oct Invoice 0488	£39.00
DAPTC Planning Training 19 Nov Invoice 0539	£39.00
SLCC Clerk's Manual Inv ORD508108-1	£52.30
Breakthrough Communications Inv 20210360	£222.00

Total Cheques	£696.80
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2 Bank Reconciliation and spending against budget to date.

3 Final agreement on the Budget for Year End 31 March 2023 and

4 Agreement on Precept YE 31 March 2023

5 Update to the Earmarked Reserves

6 Approval to Pay Grants from item 10.

17. INFORMATION ITEMS

18. PUBLIC TIME

Up to 15 minutes for electors, residents in the parish or adjoining parishes to raise any items of information or propose issues for future Council meetings.

19. DATE OF NEXT MEETING

To note that the Council's next meeting will take place on Tuesday 1st February 2022 commencing at 7.30 p.m.