

PUNCKNOWLE & SWYRE PARISH COUNCIL

Minutes of a Meeting held in the Village Hall on Tuesday 7th December 2021 at 7.30 p.m.

MEMBERS PRESENT AT THE MEETING:

Councillors G. Fry (Chairman), J. Marsh (Vice Chairman), M Buckland, J Hunt, S Oliver, T. Taylor, Dorset Councillor Mark Roberts.

IN ATTENDANCE: S. Bowsher (Parish Clerk), and two members of the public.

1. PUBLIC TIME

The Council is asked to note that Public Time is not part of the formal meeting of the Council and minutes cannot be produced. (Public Bodies (admission to meetings) Act 1960 s 1 extended by the LGA Act 1972 s 100.

2. APOLOGIES FOR ABSENCE

Apologies were received from Councillors B Pye and E Sinclair, PCSO Alex Bishop, and Dave Bird, Footpaths Officer.

3. DECLARATIONS OF INTEREST

None

4. MINUTES OF PREVIOUS MEETINGS

It was **RESOLVED** that the Minutes of the Council's Meeting held on 2nd November 2021 be agreed and signed as a correct record. Proposed J Marsh, Seconded M Buckland, AIF. All those who had been present at the meeting in favour.

5. MATTERS ARISING FROM THE MINUTES

None

6. UPDATE FROM DORSET COUNCIL

Dorset Councillor Mark Roberts gave a comprehensive report regarding the budget, and some proposed outcomes regarding premises no longer needed by Dorset Council which would reduce expenditure and/or generate income. The alignment of the planning process has led to huge savings, and the backlog of planning validations has been cleared. Huge demand on the Land Charges service is being addressed. Adult Services continue to place large demands on the budget. This has been exacerbated by the pandemic. Children Services will see the transport element of their budget moved to Travel and Highways. Providing for children in care across the county is demand led and can only be budgeted as a best estimate of need.

7. UPDATE REGARDING CAR PARK, PARKING AND OTHER ISSUES AT WEST BEXINGTON

7.1 The response rate to 92 questionnaires distributed in West Bexington about double yellow lines was 38%. Of these, 78% were against double yellow lines. The exercise provided useful feedback about how residents feel regarding this issue. They do not like roadside parking but are in favour of the "No Parking" signs.

7.2 It was **RESOLVED** that the Council supports the Dorset Beaches Anti-Social Behaviour Related PSPO 2022. Proposed JM, seconded S Oliver, AIF. The Clerk will submit the survey on behalf of the Parish Council to this effect.

8. CHAIRPERSON'S REPORT

Nothing to report this month.

9. CLERK'S REPORT

- 9.1 It was **RESOLVED** to adopt the draft Complaints Procedure. Proposed J Marsh, seconded PG Fry, AIF.
- 9.2 Members **RESOLVED** to permit internet banking access. The Clerk will proceed to arrange this. Proposed J Marsh, seconded J Hunt, AIF.
- 9.3 A planning training evening was held for members on 30th November at 7.30pm. The chairman proposed a vote of thanks to the Clerk and Councillor Hunt, who shared a summary of role of the council as planning consultees. Further training is expected to flow from this. Planning training provided by the DAPTC was recommended to councillors.
- 9.4 The Newsletter will be printed over the next week and distributed to households.
- 9.5 No other items

10. GRANT APPLICATION AND PAYMENTS

The council has received one application in response to the advertisement, from The Village Hall Committee. Members considered the information supplied in support of the request for a donation towards a new commercial dishwasher. It was **RESOLVED** to award the following grants, proposed J Marsh, seconded J Hunt, AIF:

Under LGA 1972 S137:#

The Samaritans £40

Dorset Air Ambulance £100

Marie Curie Cancer Care £40

Bride Valley News £40

Village Hall £500

Under LGA 1972 S142 P2:

The CAB £40

The Clerk is expecting to hear from the Parents Association at Thorner's School regarding a grant application.

11. SWYRE BUS SHELTER

Councillors Taylor and Fry will work with the Clerk to follow through on the pre Planning Consultation.

12. REPRESENTATIVES' REPORTS

- i. **Homewatch and Community Police Report.**
Our PCSO reported that there are no specific local issues this month. J Marsh reported that a car was broken into at Cogden recently.
- ii. **Allotments**
Nothing to report.
- iii. **Footpaths**
Dorset Council have replaced the considerable quantity of stones and rubble which was washed down Donkey Lane into West Bexington in the storm last month. There is concern that this has not been compacted down and will wash away again easily. D Bird reported that Dorset Council have reinstated the wooden footbridge on the Puncknowle to Litton footpath which was washed away in the recent storm. They are also aware of the issue of the footpath diversion at Looke Farm and the broken stile on the Looke to Greenleaze path.
- iv. **Playing Field Committee**

Two quotations have been obtained for a new A frame swing seat. Councillor Oliver offered to look at the detailed specifications. Councillor Buckland may have a replacement for the push-pull bars which were removed as they were no longer fit for purpose.

- v. **Transport**
Local people continue to rely heavily on the community transport .
- vi. **Village Hall.**
Nothing to report.
- vii. **Bridport Local Area Partnership.** All BLAP members have supported BLAP with their request for future funding. The Dorset Police and Crime Commissioner, David Sidwick is due to speak at a meeting in the near future.
- viii. **DAPTC**
It was noted that members can subscribe directly to the DAPTC newsletter.
- ix. **Puncknowle, Swyre & West Bexington Web Site.** Awaiting review.
- x. **Emergency Planning** -Nothing to report
- xi. **Finance.** The finance working group met to consider a first draft of the budget.

13. PLANNING

**Applications on which the Parish Council is being consulted:
Please note that in Planning Matters the Council acts as consultee of the
Principal Authority, the Principal Authority being the deciding body**

13.1 The following application has been noted:

New Tree Preservation Order TPO/2021/0055

A provisional Tree Preservation Order (TPO) has been made at Land at Looke Farm, Looke Lane, Litton Cheney, DT2 9BA on 21 October 2021, following submission of Planning Application ref: P/FUL/2021/02102. 10.

13.2 Decisions

13.3 Other Planning Issues:

14. HIGHWAYS ISSUES

The road has been repaired at the bottom of Rectory Lane, although it is not believed that any steps were taken to alleviate flooding effectively across this stretch of the road.

15. CORRESPONDENCE RECEIVED

The schedule of correspondence received in November was reviewed.

16. FINANCE

16.1 It was RESOLVED that the items listed below be authorised for payment: -

Mrs S Bowsher (Clerk's salary November)	£319.50
Mrs D Sinclair (Website management Nov)	£ 25.00
DAPTC Planning Training 7 Oct Invoice 0488	£39.00
DAPTC Planning Training 19 Nov Invoice 0539	£39.00
SLCC Clerk's Manual Inv ORD508108-1	£52.30
Breakthrough Communications Inv 20210360	£222.00
Mrs S Bowsher (Clerk's salary to be paid 31 December)	£319.50
Mrs D Sinclair(Website management pay 31 Dec)	£25.00
Total Cheques	£1093.80

Proposed J Hunt, Seconded T Taylor, AIF

**Includes Employer's PAYE tax submitted to HMRC where appropriate.*

16.2 The bank reconciliation and spending against budget was circulated to the members.

16.3 It was **RESOLVED** to adopt The Draft Budget for the Year Ending 31 March 2023.
Proposed S Oliver, seconded J Hunt, AIF.

16.4 It was **RESOLVED** to set the Precept for the Year Ending 31 March 2023 at £10,186. Proposed J Hunt, seconded S Oliver, AIF.

16.5 It was **RESOLVED** to earmark the sum of £5000 from available reserves for the Bus Shelter project in Swyre. Proposed T Taylor, seconded J Hunt, AIF.

16.6 It was **RESOLVED to make the following payments totalling £760:**

Under LGA 1972 S137:

The Samaritans £40

Dorset Air Ambulance £100

Marie Curie Cancer Care £40

Bride Valley News £40

Puncknowle Village Hall £500

Under LGA 1972 S142 P2:

The CAB £40

Proposed J Marsh, seconded J Hunt, AIF.

14. INFORMATION ITEMS

There will be a village tea party in the village hall on Sunday 12 December. All are welcome.

15 DATE OF NEXT MEETING

The next meeting at the village hall will be held on Tuesday 1st February 2022 at 7.30 pm.

The meeting ended at 8.31 pm.

Signed:

Dated: