

DRAFT - PUNCKNOWLE & SWYRE PARISH COUNCIL

Minutes of a Meeting held in the Village Hall on Tuesday 5th July 2022 at 7.30 p.m.

MEMBERS PRESENT AT THE MEETING:

Councillors G. Fry (Chairman), J. Marsh (Vice Chairman), M Buckland, S Oliver, B. Pye, T Taylor and Dorset Councillor M Roberts,

IN ATTENDANCE: S. Bowsher (Parish Clerk), and two members of the public.

1 PUBLIC TIME

The Council is asked to note that Public Time is not part of the formal meeting of the Council and minutes cannot be produced. (Public Bodies (admission to meetings) Act 1960 s 1 extended by the LGA Act 1972 s 100.

2 APOLOGIES FOR ABSENCE

Apologies for absence had been received from J Hunt, E Sinclair, D Bird and PCSO Alex Bishop.

3 DECLARATIONS OF INTEREST None

4 MINUTES OF PREVIOUS MEETINGS

It was **RESOLVED** That the Minutes of the Meeting held on 7th June 2022 be agreed and signed as a correct record. Proposed J Marsh, seconded T Taylor. All those who had been present at the meeting in favour

5 MATTERS ARISING FROM THE MINUTES

The PSPO came into force on 1 July, which Dorset Police are responsible to enforce. Dorset Council have provided an A4 sign in the car park It was noted that there has been some camping on the beach and agreed to contact Dorset Council to make them aware, and ask for more conspicuous signage about the PSPO.

6 UPDATE FROM DORSET COUNCIL

Councillor Mark Roberts provided an update on highways and the priority for gully clearance- Dorset Council will provide training if parishes want to take this on because they do not have a budget resource for this. Mark has requested that a map of parish gullies is sent to each parish council.

There was some discussion about the report following Chris Loder's visit on 13 May to the Coast Road.

7 CHAIRPERSON'S REPORT

7.1 An open meeting for residents to discuss the possibility of preparing a Neighbourhood Plan went ahead on 21 June and was attended by over 30 people. Further expressions of interest have been received, and another meeting will be held on 7 July.

7.2 Options about how to proceed with the existing vacancy on the Parish Council were discussed. It was **RESOLVED** that in the interests of transparency that the position should be advertised before any applications were considered, with a closing date of 31 August. Proposed J Marsh, seconded S Oliver, AIF.

7.3 Following discussion at the Parish Assembly on 31 May, it was agreed that attempts will be made to find volunteers for a speed watch in Swyre. A Speed Indicator Device for the Coast Road will be considered in the budget for next year.

8 CLERK'S REPORT

8.1 A parking issue in West Bexington have been raised with the people concerned, and it is hoped that the issue will improve.

- 8.2 War Memorial: This is a work in progress.
- 8.3 Internet Bank Mandates have still not been achieved. Efforts are on-going.
- 8.4 Engagement with Dorset Council over the Planning System and Local Plan will continue to be on going.
- 8.5 A quote is awaited from a local person to supply shelving for the phone box.
- 8.6 Communications infrastructure:
An email has been sent to MP Chris Loder to ask for advice now that we know the Shared Rural Network roll out will not provide a signal for south Swyre and all of West Bexington.
- 8.7 Suggestions for Future Budget planning:
Members were asked to start considering any matters which require research and discussion ahead of the budget planning process in the autumn.

9 FLOOD PROTECTION

There has been no response to the request for volunteers to act as flood wardens, The Bride Valley clerks will continue to meet. Some discussion about clearance of local ditches. Clerk will forward any Wessex Water leaflets that may be helpful to the councillor concerned.

10 SWYRE BUS SHELTER

Alternative quotes for the groundworks are still being chased. Agreed to keep liaising with Dorset Council. Wessex Water will be working near the site and will be contacted to see if there is any scope for assistance from them.

11 REPRESENTATIVES' REPORTS

- i. **Home watch and Community Police Report.**
A report from PCSO has been circulated via the Neighbourhood Watch. A farm in West Bexington has lost two lambs and one ewe injured due to livestock worrying.
- ii. **Allotments**
A site meeting will be held on 18 August at 4.30pm and the cup for the most improved plot will be judged (to be presented at the Allotment Association AGM in September).
- iii. **Footpaths**
Dave Bird has kindly cleared the overgrown footpath in Swyre.
- iv. **Playing Field Committee**
Geoff Fry reported that repairs are necessary to the picnic table and wooden fencing. The picnic table requires wood for a new top and seat, costed at £60. It was **RESOLVED** to authorise this expenditure Proposed S Oliver, seconded M Buckland, AIF.
Three quotes were obtained for the wood to replace 15 fence stakes. It was **RESOLVED** to authorise expenditure for the cheapest quote of £50, proposed S Oliver, seconded M Buckland, AIF.
G Fry has already repaired the back gate and the handrail to the play hut and has kindly offered to carry out the above repairs, including collecting the materials.
Agreed S Oliver to carry on working on a schedule to run a fortnightly check on the playing field. The Playing Field Committee will meet on site on 18 August at 5.30pm.
- v. **Transport**
No report.
- vi. **Village Hall.**
No report.
- vii. **Bridport Local Area Partnership.**
The Chairman continues to attend BLAP meetings. These can be attended in person or remotely.
- viii. **DAPTC**
Continue to provide good support.
- ix. **Puncknowle, Swyre & West Bexington Web Site.**
No change
- x. **Emergency Planning.** J Marsh attended a webinar about community resilience in severe weather.

Some discussion around this before it was agreed that the councillors should put together a list of the vulnerable people, as a starting point to put plans in place in the event of power cuts, storms, and flooding. Agreed to ask SEB what contingencies they make for prolonged power cuts.

- xi. **Finance.** Nothing to report.

12 PLANNING

**Applications on which the Parish Council is being consulted:
Please note that in Planning Matters the Council acts as consultee of the
Principal Authority, the Principal Authority being the deciding body.**

12.1 **Application Number P/HOU/2022/03331.** Laurel Cottage, Church Street, Puncknowle, Dorset DT2 9BL. Removal of rendering to front and side elevations. Removal of façade to outshot garage to reveal pent roof. Installation of conservation PVCU windows and front door.

It was **RESOLVED** that the parish council supports this application. Proposed J Marsh, seconded S Oliver, AIF.

12.2 DECISIONS –

1 Application number P/HOU/2021/03751, The Old Rectory, Rectory Lane, Puncknowle, DT2 9BW. Erect swimming pool and gym building and carry out associated hard and soft landscaping works (remove existing tennis court and enclosure).

Application Granted.

2 Application P/FUL/2022/00240, 12-13 Land Between Puncknowle Road Swyre, Erect 3.no dwellings with associated access and parking.

Application Refused.

3 Application P/HOU/2022/0257 Old Beams 14 Church Street Puncknowle Dorset DT2 9BN. Erect single storey rear extension.

Application Refused.

12.3 OTHER PLANNING ISSUES:

Some discussion around Shepherds Huts being used for AirBnB in West Bexington.

13 HIGHWAYS ISSUES

Wessex Water will commence work to replace the rising main, which runs from the pumping station at Beach Road, via the pumping station at Gorselands Caravan Park before continuing north to Swyre Road near to the Holy Trinity Church. Work starts on Monday 29th August 2022. The project is expected to last until the end of March 2023 with the following traffic control:

- The B3157 will be controlled using two-way traffic lights between 03/10/2022 – 28/10/2022. This is likely to be in effect 24 hours/day during this period.
- Swyre Road will be closed from the junction of the B3157 to the entrance of the Holy Trinity Church from 03/10/2022 to 28/10/2022, a full diversion will be in place during this time.
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Faults to the resurfacing of Hazel Lane undertaken in April are scheduled for repair between 20 and 24 July. The road will be closed for this work.

14 CORRESPONDENCE RECEIVED

The schedule of correspondence received in June was reviewed. It was **RESOLVED** that the timetables available through Trainline Ltd would be made available on the Puncknowle.net website. Proposed S Oliver, seconded G Fry.

15 FINANCE

1 It was RESOLVED that the items listed below be authorised for payment: -

1	Payments for Approval: -	
	Mrs S Bowsher (Clerk's salary July)	£338.40
	Mrs Dianne Sinclair (Website management)	£25.00
	Mrs S Bowsher (Clerk's salary August)	£338.40
	Mrs Dianne Sinclair (Website management)	£25.00
	Huck Nets Invoice 7.6.22 Invoice 289793 for Goal Nets	£102.00
	CAS Ltd. Insurance premium 1.6.22-31.5.23	£446.12
	Chesil Beach Garden Services Invoice 2400	£192.00
	TOTAL CHEQUES	£1,464.92

Proposed J Marsh, Seconded S Oliver, AIF

**Includes Employer's PAYE tax submitted to HMRC where appropriate.*

- 2 The bank reconciliation was circulated to the members together with an update of spending against budget.
- 3 An update on Reserves was provided.

16 INFORMATION ITEMS

The seventh stage of the Cycle Tour of Britain starts at West Bay on 10th September and heads east along the B3157 coast road.
Puncknowle Fete takes place on Saturday 23 July between 2pm and 4pm.

17 PUBLIC TIME

Please see item 1 above.

18 DATE OF NEXT MEETING

The next ordinary meeting at the village hall will be held on Tuesday 6th September 2022 at 7.30 pm. The meeting ended at 9.10pm.

Signed:

Dated: