

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

Chairman:
Councillor Mr G. Fry
Vice Chairman: Mr J Marsh

Clerk: Mrs Sally Bowsher,
Swyre Cross, Swyre, Dorchester, Dorset, DT2 9DA
(01308) 897987
Email: puncknowle@dorset-aptc.gov.uk

28 March 2023

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to inform you that the next meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 4th April 2023, commencing at 7.30 p.m. in the Village Hall, Puncknowle.

The agenda for the meeting is set out below.

Yours faithfully,

Sally Bowsher
Parish Clerk

AGENDA

1. PUBLIC TIME

up to 15 minutes for electors, residents in the parish or adjoining parishes to comment on any items to be discussed on the agenda.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE PREVIOUS MEETING

- 4.1 That the Minutes of the Meeting held on 7th March 2023 be agreed and signed as a correct record.
- 4.2 That the Minutes of the Extraordinary General Meeting held on 28th March 2023 be agreed and signed as a correct record.

5. MATTERS ARISING FROM THE MINUTES

6. UPDATE FROM DORSET COUNCIL

7. CHAIRPERSON'S REPORT

Councillor Vacancy
New Clerk's Appointment

8. CLERK'S REPORT

- 8.1** Media Policy for adoption.
- 8.2** Visit Dorset entry on Dorset Council website.
- 8.3** Shipton Gorge suggestion re co-ordinated local recycling and any other parish services
- 8.4** War Memorial
- 8.5** Presentation equipment – projector screen
- 8.6** Annual Parish Meeting 25 April (Jurassic Fibre to speak)
- 8.7** Insurance Renewal
- 8.8** Newsletter
- 8.9** NALC response to permitted development consultation.

9 COUNCILLORS' NETWORK EVENT

10 NEIGHBOURHOOD PLAN

Update and discussion about funding requirements.

10. REPRESENTATIVES REPORTS

- i. Neighbourhood Watch and Community Police Report**
- ii. Allotments**
- iii. Footpaths-** permanent closure of a permissive path in Puncknowle
- iv. Playing Field Committee**
- v. Transport**
- vi. Village Hall**
- vii. Bridport Local Area Partnership**
- viii. DAPTC**
- ix. Puncknowle, Swyre & West Bexington Web Site**
- x. Emergency Planning** – production of an Emergency Plan.

11. PLANNING Applications on which the Parish Council is being consulted: Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.

- 1 Applications**
- 2 Decisions**
- 3 Other Planning Issues:**

12. HIGHWAYS ISSUES

Discussion about the safety of pedestrians using the B3157 Coast Road

13. CORRESPONDENCE RECEIVED Please refer to the attached schedule listing all correspondence received in March. A full list is available from the clerk.

14. FINANCE

1 Payments for Approval: -

Mrs S Bowsher (Clerk's salary March)	£368.40
Mrs Dianne Sinclair (Website management)	£30.00
DAPTC Four copies of Good Councillors Guide, invoice 1156	£20.00
DAPTC Councillor Networking event 14 March invoice 1193	£75.00

Total Cheques £493.40

2 Internet Banking. Mandate for the Clerk to input payment information.

3 Bank Reconciliation

4 CIL Report

To note the following CIL Report for Puncknowle and Swyre Parish Council 2022/2023

Balance of CIL money brought forward from 2021/2022

Total Receipts for the Year ended 31st March 2023 £ 3925.96

Total Expenditure £ 3925.96

The CIL Receipts for the year 2022-2023 retained into the next year are zero

The total amount of CIL money left at the end of 2022-2023 is Zero.

Extract from the Minutes of the Meeting held on 6 September 2022, Page 629, 10.2:

Application of CIL Funds to the Bus Shelter Project:

It was RESOLVED that CIL funds totalling £3,925.96 would be used to contribute towards the purchase of the bus shelter at Swyre. Proposed E Sinclair, seconded M Buckland, AIF.

15. INFORMATION ITEMS

16. PUBLIC TIME

Up to 15 minutes for electors, residents in the parish or adjoining parishes to raise any items of information or propose issues for future Council meetings.

17. DATE OF NEXT MEETING

The Council's next meeting will take place on Tuesday 2nd May 2023 commencing at 7.30 p.m.

A closed meeting of Napper Charity will take place after the next meeting in May.