

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

Chairman: Councillor Mr G. Fry
Vice Chairman: Mr J Marsh

Clerk: Mr Steven Rose,
Fivepenny Farm, Wootton Fitzpaine, Dorset, DT6 6DF
07762711785
Email: puncknowle@dorset-aptc.gov.uk

29th August 2023

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

You are summoned to the next meeting of Puncknowle & Swyre Parish Council which will take place on Tuesday 5th September 2023, commencing at 7.30 p.m. in the Village Hall, Puncknowle.

Steven Rose

Parish Clerk

1. PUBLIC TIME

Up to 15 minutes for electors, residents in the parish or adjoining parishes to comment on any items to be discussed on the agenda.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE PREVIOUS MEETING

That the Minutes of the Annual Meeting held on 4 July 2023 be agreed and signed as a correct record.

That the Minutes of the Extraordinary General Meeting held on 8 August 2023 be agreed and signed as a correct record.

5. MATTERS ARISING FROM THE MINUTES

6. UPDATE FROM DORSET COUNCIL

7. CHAIRPERSON'S REPORT

Parish Council Vacancy

8. CLERK'S REPORT

- 8.1 Investigations into new bus stop at Vurlands Farm
- 8.2 Any issues regarding the current bank signatories
- 8.3 Report from Speed Watch Team
- 8.4 Review of Financial Regulations

9. NEIGHBOURHOOD PLAN

- 9.1 Puncknowle, Swyre & West Bexington Web Site

10. NEIGHBOURHOOD PLAN

11. REPRESENTATIVES REPORTS

- 11.1 Neighbourhood Watch and Community Police Report
- 11.2 Allotments
- 11.3 Footpaths –
- 11.4 Playing Field Committee
- 11.5 Transport
- 11.6 Village Hall
- 11.7 Bridport Local Area Partnership (BLAP)
- 11.8 DAPTC
- 11.9 Emergency Planning – Review Draft Plan for adoption and Volunteer Group

12. PLANNING Applications on which the Parish Council is being consulted: Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.

- 1 **Application No P/HOU/2023/03653.** The Granary, Beach Road, West Bexington DT2 9DF. Remove conservatory, erect single storey side extension, Erect covered seating area, erect a veranda and alterations.

To note: The Consultation Response was returned in July in support of this application under the Scheme of Delegation due to the consultation deadline.

- 2 **Application No P/LBC/2023/03756.** Chestnut Cottage 6 Church Street Puncknowle DT2 9BN. Removal of existing single glazed wooden casement window in rear bedroom and replace with double glazed wooden window.

To note: The Consultation Response was returned in support of this application in July under the Scheme of Delegation due to the consultation deadline.

- 3 **Decisions**

- 5 **Other Planning Issues:**

13. HIGHWAYS ISSUES

14. **CORRESPONDENCE RECEIVED** Please refer to the attached schedule listing all correspondence received in July and August. A full list is available from the clerk.

15. FINANCE

1 **Payments for Approval: -**

Mrs S Bowsher (Clerk's salary July – (to note, paid in August)	£368.40
Mrs D Sinclair Website Management July (ditto)	£30.00
Mr S Rose (Clerk's salary August)	£342.60
Mr S Rose (Clerk's salary September)	£342.60
Mrs Dianne Sinclair (Website management August)	£30.00
Village Hall Invoice 2023/10 Parish Council May 22 – May 23	£207.00
Village Hall Invoice 2023/11 Neigh Plan May 22 – May 23	£105.00
Fair Account Interim audit fee invoice 23/066	£50.00

Total : £1475.60

- 2 Bank Reconciliation and spending to date

- 3 Interim audit
16. **INFORMATION ITEMS**
17. **PUBLIC TIME**
Up to 15 minutes for electors, residents in the parish or adjoining parishes to raise any items of information or propose issues for future Council meetings.
18. **DATE OF NEXT MEETING**
To note, there will be a closed meeting of the Napper Charity after this meeting.
To note that the Council's next meeting will take place on Tuesday 3rd October 2023 commencing at 7.30 p.m.