

DRAFT *Puncknowle & Swyre Parish Council*

Situated in the Bride Valley, on the Dorset Coast

Chairman:
Councillor Mr G. Fry
Vice Chairman: Mr J Marsh

Clerk: Mr Steven Rose,
Fivepenny Farm, Wootton Fitzpaine, Dorset, DT6 6DF
07762711785
Email: puncknowle@dorset-aptc.gov.uk

26th September 2023

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to summon you to the next meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 3rd October 2023, commencing at 7.30 p.m. in the Village Hall, Puncknowle.

Steven Rose

Parish Clerk

1. PUBLIC TIME

Up to 15 minutes for electors, residents in the parish or adjoining parishes to comment on any items to be discussed on the agenda.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE PREVIOUS MEETING

- 4.1 That the Minutes of the Meeting held on the 5th of September 2023 be agreed and signed as a correct record.
- 4.2 That the Minutes of the Meeting held on the 3rd of October 2023 be agreed and signed as a correct record.
- 4.3 That the Minutes of the Extraordinary Meeting held on the 24th of October 2023 be agreed and signed as a correct record.

MATTERS ARISING FROM THE MINUTES

5. UPDATE FROM DORSET COUNCIL

6. CHAIRPERSON'S REPORT

- 7.1 Parish Council Vacancy

7. CLERK'S REPORT

- 8.1 Investigations into new bus stop at Vurlands Farm.
- 8.2 Any issues regarding the current bank signatories.
- 8.3 Use of workflow management software.

9. NEIGHBOURHOOD PLAN

10. REPRESENTATIVES REPORTS

- i. Neighbourhood Watch and Community Police Report
- ii. Allotments
- iii. Footpaths –
- iv. Playing Field Committee
- v. Transport
- vi. Village Hall
- vii. Bridport Local Area Partnership (BLAP)
- viii. DAPTC
- ix. Puncknowle, Swyre & West Bexington Web Site - Summary of Working Group meeting
- x. Emergency Planning

11. PLANNING Applications on which the Parish Council is being consulted: Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.

1 Applications

- a. Application No: **P/HOU/2023/05161**
Location: Marco Polo House West Bexington Dorchester DT2 9DE
Proposal: Erection of timber outbuilding for incidental use
- b. Application No: **P/TRC/2023/05246**
Location: Home Farm Rectory Lane Puncknowle Dorset DT2 9BW
Proposal: Poplar x 2 (T15 & T16) – Fell; Poplar x 15 - Repollard back to previous points
- c. Application No: **P/TRT/2023/05184**
Location: Old Rectory Rectory Lane Puncknowle Dorset DT2 9BW
Proposal: T1 Sycamore – Fell

2 Decisions

3 Other Planning Issues

12. HIGHWAYS ISSUES

13. CORRESPONDENCE RECEIVED Please refer to the attached schedule listing all correspondence received in July and August. A full list is available from the clerk.

14. FINANCE

1	Payments for Approval: -	
	Mr S Rose (Clerk's salary October)	£342.60
	Mr S Rose (Travel: PSPC Meeting, 22.7 miles, Website meeting, 22.7 miles; Clerks Conference, 24 miles; Outlook subscription £5.99)	£37.22
	Mrs Dianne Sinclair (Website management October)	£30.00

Total Cheques £409.82

3 Bank Reconciliation and spending to date

15. INFORMATION ITEMS

16. PUBLIC TIME

Up to 15 minutes for electors, residents in the parish or adjoining parishes to raise any items of information or propose issues for future Council meetings.

17. DATE OF NEXT MEETING

To note that the Council's next meeting will take place on Tuesday 21st November 2023 commencing at 7.30 p.m.