

PUNCKNOWLE & SWYRE PARISH COUNCIL

DRAFT Minutes of the Annual Meeting of the Parish Council held in the Church of the Holy Trinity at Swyre on Tuesday 14th May 2024 at 7.30 p.m.

PRESENT: Councillors G. Fry, S Bowsher, M Buckland, S Main, C Marsh, J. Marsh,
E Sinclair, K Strawbridge.
Footpaths Officer D Bird.

IN ATTENDANCE: Councillor S Bowsher acted as Clerk. Three members of the public.

1. ELECTION OF CHAIRMAN and DECLARATION OF ACCEPTANCE OF OFFICE

Councillor K Strawbridge proposed that Councillor G. Fry be re-elected as Chairman of the Parish Council for the ensuing municipal year. Councillor S Main seconded this proposal. AIF.

RESOLVED that Councillor G. Fry be elected Chairman of the Parish Council for the 2024-25 municipal year.

Councillor G. Fry signed his Declaration of Acceptance of Office form.

2. APOLOGIES FOR ABSENCE

Apologies for absence had been received from P Bullen and PCSO Alex Bishop.

The new Dorset Councillor for Chesil Bank, Sally Holland was unable to attend due to another meeting which clashed due to the later date of our meeting this month following the election on 2 May, and sent apologies.

3. ELECTION OF VICE CHAIRMAN and DECLARATION OF ACCEPTANCE OF OFFICE

Councillor G Fry proposed that Councillor J. Marsh be elected Vice Chairman of the Parish Council for the ensuing municipal year. Councillor S Bowsher seconded this proposal. AIF

RESOLVED that Councillor J Marsh be elected Vice Chairman of the Parish Council for the 2024-2025 municipal year.

Councillor J Marsh signed his Declaration of Acceptance of Office form.

4. It was noted that The Council currently consists of the following members:

Nominated 2024 Election – Unopposed:

**G. Fry, S Bowsher, M Buckland, P Bullen, S Main, C Marsh, J. Marsh,
E Sinclair, K Strawbridge.**

B Pye retired on 6 May after 14 years as a Councillor, and Councillor G Fry expressed a vote of thanks on behalf of the other council members.

There are no vacant seats on the Parish Council.

The members signed their Acceptance of Office forms.

5. APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES

- i) Playing Fields Committee (4)**
- ii) Western Area Transport Action Group**
- iii) Volunteer Footpath Officers**
- iv) Internal Auditor**
- v) Emergency Planning Volunteer Officer**
- vi) Western Area Group of DAPTC (2)**
- vii) Bridport Local Area Partnership**
- viii) Allotments Committee (4)**
- ix) Village Hall Management Committee**

- x) Neighbourhood Watch (2)
- xi) Website

It was **RESOLVED** that the following appointments be made.

- i) That Councillors G Fry and M Buckland and S Bowsher be re-appointed to serve on the Playing Field Committee along with Councillor K Strawbridge.
- ii) That S Main be appointed to the Western Area Transport Action Group.
- iii) That Mr D Bird and Mr M Yeates be re-appointed as Footpaths Officers for Puncknowle and Swyre respectively.
- iv) It was **RESOLVED** that the company “Fair Account” be appointed as internal Auditor for the year 2024/2025. Proposed K Strawbridge, seconded C Marsh, AIF.
- v) That Councillor P Bullen be re-appointed as Emergency Planning Officer. G Fry to cover defibrillators.
- vi) Western Area Group of DAPTC. S Bowsher, 1 appointee TBC
- vii) Bridport Local Area Partnership. That Councillor G Fry continues in this appointment.
- viii) That Councillors M Buckland, J Marsh and G Fry continue their appointments to the Allotments Committee with 1 more appointment TBC. Ex Councillor B Pye is invited as a volunteer to this committee.
- ix) That Councillor E Sinclair continues his appointment to the Village Hall Committee.
- x) That Mrs C Marsh continues her role with the Neighbourhood Watch. One more vacancy TBA
- xi) Website. That Councillor P Bullen continue work to organise improvements to the parish website.

Proposed K Strawbridge, seconded S Main.

The meeting ended at 7.42 p.m.

Signed:
(Chairman)

Dated: